



Delegation office provision agreement

between

Bonn Conference Center Management GmbH

as the operator of World Conference Center Bonn (WorldCCBonn)
Platz der Vereinten Nationen 2
53113 Bonn

- hereinafter referred to as BonnCC GmbH -

and

Ministry of Environment and Energy Security

Division I- International Environmental Cooperation
Mrs. Roberta Ronzitti - Director
Directorate European and International Activities
via C. Colombo, 44
00147 Roma
Italy

- hereinafter referred to as Customer -

covering the use of facilities during the main event

UNFCCC SB 58

Bonn Climate Change Conference 2023 from June 5th until June 15th, 2023

1. BonnCC GmbH will let to the Customer the rooms and provide the services specified in the annex "Summary of Costs and Services". The requested rooms and services shall only be guaranteed if a signed copy of the agreement is returned as a digital copy no later than

May 1st, 2023

The Customer is also the recipient of the invoice and will settle the costs. If a third party wishes to remunerate for Customer, they must proof their association to the Customer.

2. The rooms defined in the annex "Summary of Costs and services" shall be leased as conference /meeting rooms or offices. A change of purpose or contractual partner (Customer) shall require prior written consent of BonnCC GmbH. Consent shall be given only if the interests of BonnCC GmbH are not compromised, especially regarding existing or intended use within the premises of WorldCCBonn.

3. The Customer requires BonnCC GmbH's approval if they wish to install their own event equipment and technology or technical equipment provided by a third party, decorations or any other material within the facilities, by themselves or through a service provider.

4. The contractual fee shall be calculated based on the attached annex "Overview of Costs and Services" and be based on the final numbers of consumables.

All services provided within the context of the main event shall also become part of this agreement. This includes primarily security services such as identity check, security check and general stewarding within the conference facilities.

Should the Bonn Climate Change Conference 2023 be extended or shortened, the Customer shall be entitled to demand an extension or reduction of the validity period of this agreement.

In case the main event is cancelled, this facility rental agreement shall become void. In such a case, the agreement shall be treated as cancelled without incurring cancellation fees.

The opening hours of the venue and therefore of the delegation offices and meeting rooms depend on the operating hours of the Bonn Climate Change Conference 2023. In case of a conference off-day (usually Sunday) the venue will be closed.

5. Upon receipt of the invoice, the usage fee shall be due within 30 days of the invoice date. The invoice shall be paid by international bank transfer.

6. If the main event takes place, but the Customer cancels the reservation, BonnCC shall be entitled to claim the following lump-sum payments:

90 % of all agreed services up to the start of the main event

7. BonnCC shall be exempt from any duty of care for items of value being brought to the facilities that belong to the Customer or the participants.

8. The "Overview of Cost and Services" attached is a binding component of the agreement. Furthermore, the general terms and conditions, the data protection information, the house rules and the safety provisions of BonnCC GmbH shall apply. These are available for downloading at <https://www.worldccbonn.com/en/service/agb/>. The Customer and the participants shall observe them. Upon request, BonnCC GmbH shall forward these documents to the Customer in writing or in electronic form. The UNFCCC conference policies apply and therefore limit some parts of the terms and conditions of BonnCC GmbH.

The following paragraphs do not apply:

§2 – 2.2 Reservations, contracting, supplements to the contract: does not apply to this contract – the Customers signature is sufficient for this contract to be valid

§11 Advertising and Liability for Unlawful Advertising Measures: does not apply for delegation contracts

§12 GEMA Fees: does not apply for this contract

§13 Production of Sound, Audiovisual and Visual Recordings: overruled by UNFCCC "Guidelines on use of cameras and audio/video recording devices"

§15 Official Permissions and Statutory Reporting Duties: not necessary for this contract

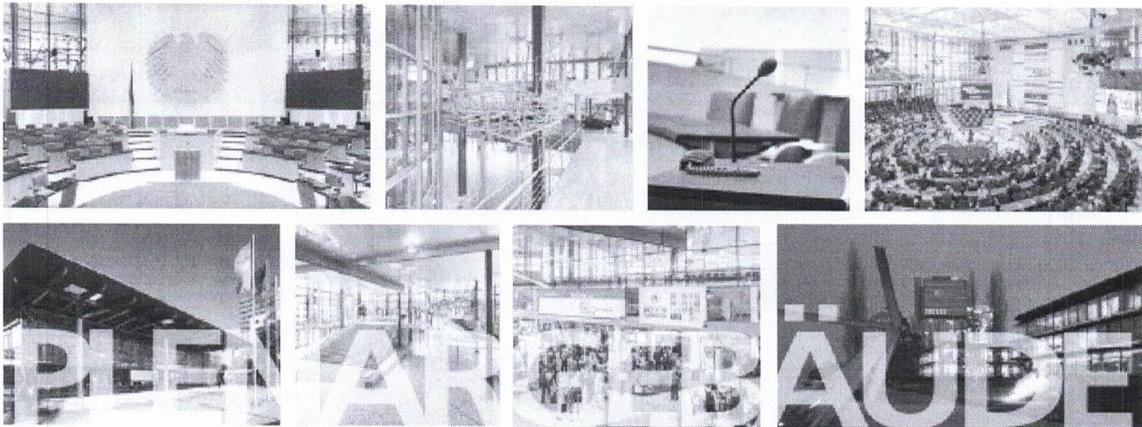
§16.2 and 16.3 Liability of Customer: do not apply

§18 Cancellation, Rescission, Extraordinary Notice of Termination: replaced by point six in this contract

§20 Exercise of the Power to Enforce House Rules and

§21 Discontinuation of Events: both do not apply because UNFCCC has the right to exercise property rights.

UNFCCC SB 58 - Delegation Offices



Ministry of Environment and Energy Security
from 05.06.2023 to 15.06.2023

Summary of costs and services

Summary of costs and services for the planned event

Event:	UNFCCC SB 58 - Delegation Offices	Set up:	05.06.2023 - 05.06.2023
Event ID:	19414	Event:	05.06.2023 - 15.06.2023
Participants:	for 20 Participants	Dismantling:	15.06.2023 - 15.06.2023
Your PO No.:			

Costs per service

Venue	1.850,00
Furniture	293,00
Infrastructure and Network	1.426,60
Additional services/Insurance/Car parking	495,00
Consumption	8,00
Net (€)	4.072,60

All prices plus VAT

Customer:

Ministry of Environment and Energy Security
Roberta Ronzitti
Directorate European and International Activity
Via Cristoforo Colombo, 44
00147 Roma
Italy

Billing address:

Ministry of Environment and Energy Security
Ms. Roberta Ronzitti - Director
Division I- International Environmental Cooperation
Directorate European and International Activity
Via Cristoforo Colombo, 44
00147 Roma

Your project team:

Project Manager

Caroline Winterrath
+49 228 92 67-11 38
c.winterrath@worldccbonn.com

Technical Project Manager

Klaus Holetzki
+49 228 92 67-11 33
k.holetzki@worldccbonn.com

Please refer to our data protection information that can be found on our website following this link
<https://www.worldccbonn.com/en/service/agb/>

Hereby we confirm the costs.

Roma, 19.04.2023

Date / Signature / Stamp

Contract BonnCC GmbH 19414-08

EUROPEAN CONFERENCE CENTRE 2023 (EU) 26,596 Statute Act 05, 2023 (2024)

Summary of costs and services for the planned event 19414

Item	Service	Qty	time unit	Units total	Unit Price	Total in €
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Venue

Delegation Office Italy 05.06.2023 08.00 - 15.06.2023 18.00

The following services are included in the quoted usage fees for the listed office space:

- Project Management
- Initial room set-up including the listed furniture
- WiFi access to conference network
- Building services (electrical, plumbing, ventilation and surveillance systems)
- Energy consumption of these building services
- Fixed lighting technology in office
- Daily cleaning (excluding special services)

IMPORTANT NOTE:

The opening hours of the venue and therefore of the delegation offices and meeting rooms depend on the operating hours of the Bonn Climate Change Conference 2023.

In case of a conference off-day (usually Sunday) the venue will be closed.

Event areas

1	Plenary Building - Rhinelobby	20,0	11,0 day(s)	220,0	8,41	1.850,00
Total Venue						1.850,00

Plenary Building - Rhine Lobby

Room setting 05.06.2023 08.00 - 15.06.2023 18.00

Furniture/setting

2	Conference chair - with arm rest	14,0 Piece	1,0 event	14,0	7,00	98,00
3	Office desk - 160x80cm	5,0 Piece	1,0 event	5,0	22,00	110,00
4	Sideboard white	1,0 Piece	1,0 event	1,0	85,00	85,00

Communications/network

5	Notebook - English Windows and MS Office, QWERTY keyboard	1,0 Piece	11,0 day(s)	11,0	24,78	272,60
6	Color multifunction printer A4, print, copy, scan and fax, 70 pages per minute in color or monochrome print, duplex print, network compatible, ADF with ultrasonic double-feed detection, dual scanner, OCR and blank page suppression	1,0 Piece	11,0 day(s)	11,0	78,00	858,00
7	Network port / node - for rooms and foyers with power supply	1,0 Piece	1,0 event	1,0	148,00	148,00
8	Network port / node - for rooms and foyers with power supply	1,0 Piece	1,0 event	1,0	148,00	148,00

Consumptions

9	Copy click colour	0,0 Piece	1,0 each	0,0	0,11	0,00
10	Copy click b/w	0,0 Piece	1,0 each	0,0	0,03	0,00
11	Reprographic paper (per 500 sheets)	1,0 Piece	1,0 event	1,0	8,00	8,00

Total Plenary Building - Rhine Lobby 1.727,60

additional costs WorldCCBonn

Further Costs 05.06.2023 08.00 - 15.06.2023 18.00

Other Services

12	Administrative fee	1,0 Each	1,0 event	1,0	495,00	495,00
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Further Costs

495,00

Total additional costs WorldCCBonn 495,00

Total contract net 4.072,60€

Catering

The catering partner in the World Conference Center Bonn is Broich Premium Catering GmbH. With respect to any arrangements with regard to your catering, please contact the Broich Premium Catering team in the World Conference Center Bonn:

BHG.BROICHCATERING GmbH
Phone +49 228 9267-1370
worldccbonn@broichcatering.com
www.broich.catering/en/

Boarding Haus an der Heussallee

In our "Boardinghaus an der Heussallee" 46 modern apartments each with kitchenette and a balcony are available upon request and subject to availability. If interested, please contact:

Claudia Tewes
Manager Boarding Haus an der Heussallee
Phone +49 228 33806-0
c.tewes@heussallee.com
www.boarding-haus-heussallee.com

Service-Offerings

Our service partners would be glad to support you in the organisation and realisation of your event.

Hotel reservations and supporting programmes

Tourismus & Congress GmbH Region Bonn / Rhein-Sieg / Ahrweiler
Phone +49 228 91041-33
reservierung@bonn-region.de
www.bonn-region.de | www.bonnhotels.de

Event tickets from the Deutsche Bahn (German Railways)

With the cooperation offer of the Deutsche Bahn, you can have a relaxed journey to the conferences and congresses in the World Conference Center Bonn.
www.worldccbonn.com/en/contact/

Sustainability

Information on climate and environmental protection measures at the World Conference Center Bonn can be found on our website under the following link.
www.worldccbonn.com/en/information/sustainability/