

## TEMPLATE of the ACCF Full Proposal

The main document of the full proposal, Section 1, must not exceed 15 pages.

Square brackets [ ] indicate a tick box; italics signifies explanatory text to proponents and indicates the type of information solicited in the individual paragraphs.

### FRONT PAGE: BASIC INFORMATION

<b>Project title:</b>	<i>Short descriptive project title</i>	
<b>Applicant organisation</b>	<input type="checkbox"/> <b>Single applicant</b>	<i>Name, type of organisation and website</i>
	<input type="checkbox"/> <b>Consortium</b>	
	Lead Partner	<i>Name, type of organisation and website</i>
	Partner 1	<i>Name, type of organisation and website</i>
	Partner 2	<i>Name, type of organisation and website</i>
<b>Contact information</b>	Applicant/Lead partner	<i>Name of main contact person, title, e-mail and phone number</i>
	Partner 1 (if relevant)	<i>Name of main contact person, title, e-mail and phone number</i>
	Partner 2 (if relevant)	<i>Name of main contact person, title, e-mail and phone number</i>
<b>Project coverage</b>	<input type="checkbox"/> <b>Local project</b>	<i>Name of area, country</i>
	<input type="checkbox"/> <b>National project</b>	<i>Country</i>
	<input type="checkbox"/> <b>Regional project</b>	<i>Countries</i>
<b>Main call subject targeted</b>	<input type="checkbox"/> Supporting the development of high quality, bankable projects aligned with African countries' NDCs	
	<input type="checkbox"/> Supporting the identification and strengthening of national institutions to access the GCF	
	<input type="checkbox"/> Supporting small-scale or pilot adaptation and mitigation initiatives targeting vulnerable communities with a focus on promoting access to clean energy	
	<input type="checkbox"/> Supporting small-scale or pilot adaptation and mitigation initiatives targeting vulnerable communities with a focus on promoting climate-resilient agriculture and economic diversification	
	<input type="checkbox"/> Supporting small-scale or pilot adaptation and mitigation initiatives targeting vulnerable communities with a focus on creating opportunities for youth and women in low-carbon sectors and improving access to water and sanitation	

## SECTION 1: MAIN DOCUMENT

<b>1: Background and context</b>	
	1.1 Problem formulation
	1.2 Regional or country context
	1.3 Rationale for ACCF intervention, including description of any similar initiatives from other stakeholders and donors and potential synergies
<b>2: Strategic fit</b>	
	2.1 Alignment with ACCF call for proposal
	2.2 Alignment with national priorities
	2.3 Alignment with other Bank priorities: the High 5s and 10-year Strategy
	2.4 Comparative technical and institutional advantage of the proponent(s) to undertake the project
<b>3: Technical project description</b>	
	3.1 Project implementation strategy/theory of change (logic linking activities to expected outputs and impacts)
	3.2 Project objectives, outcomes, outputs and activities
	3.3 Project baseline, and output and impact indicators
	3.4 Cross-cutting issues: inclusiveness, jobs, youth and gender if and where relevant
	3.5 General implementation schedule
	3.6 General budget
	3.7 General procurement plan
<b>4: Organisational set-up and financial management</b>	
	4.1 Implementation arrangements <ul style="list-style-type: none"> <li>• In-house vs. externally sourced capacity (for single organisation projects); <b>OR</b></li> <li>• Composition of consortium and distribution of responsibilities (for consortia)</li> </ul>
	4.2 Technical experience of applicant(s) from similar projects (implementation arrangements)
	4.3 Administrative arrangements
	4.4 Disbursement method(s) and arrangements
	4.5 Financial management system and control mechanisms to be employed
	4.6 Relevant financial management experience of proponent organisation
	4.7 Procurement methods to be employed and relevant experience of proponent organisation
	4.8 Relevant procurement experience of proponent organisation
<b>5: Description of lead NGO proponent (for NGOs only)</b>	
	5.1 Statement of legal status of proponent NGO <i>vis-a-vis</i> criteria for NGO eligibility
	5.2 Track record of proponent NGO in the area of climate change
	5.3 Description of local commitment and knowledge of local conditions and values
	5.4 Short description of mission, vision and values of the proponent NGO, including no-for-profit status

## Section 2: Annexes

<b><i>For all project proponents:</i></b>
<b>A:</b> Logical framework model
<b>B:</b> Detailed budget
<b>C:</b> Detailed procurement plan
<b>D:</b> ToR for proposed procurement(s) of services
<b>E:</b> Detailed implementation schedule and work plan*
<b>F:</b> CVs of key staff if applicable (should correspond closely to required capacity and proposed responsibilities)
<b><i>For consortia:</i></b>
<b>G:</b> MoU of consortia partners
<b>H:</b> Draft sub-contract (for consortia with sub-contracted partners)
<b><i>For NGOs:</i></b>
<b>I:</b> Evidence of legal registration in Africa
<b>J:</b> Evidence of valid legal registration under the laws of the RMCs in which they operate
<b>K:</b> Evidence of a certificate to carry out development work in the RMCs in which they intend to carry out the activity (if different from the place of legal registration)
<b>L:</b> Proof of date of establishment

\* For consortia this shall include a description of which consortia partners are responsible for which project activities.